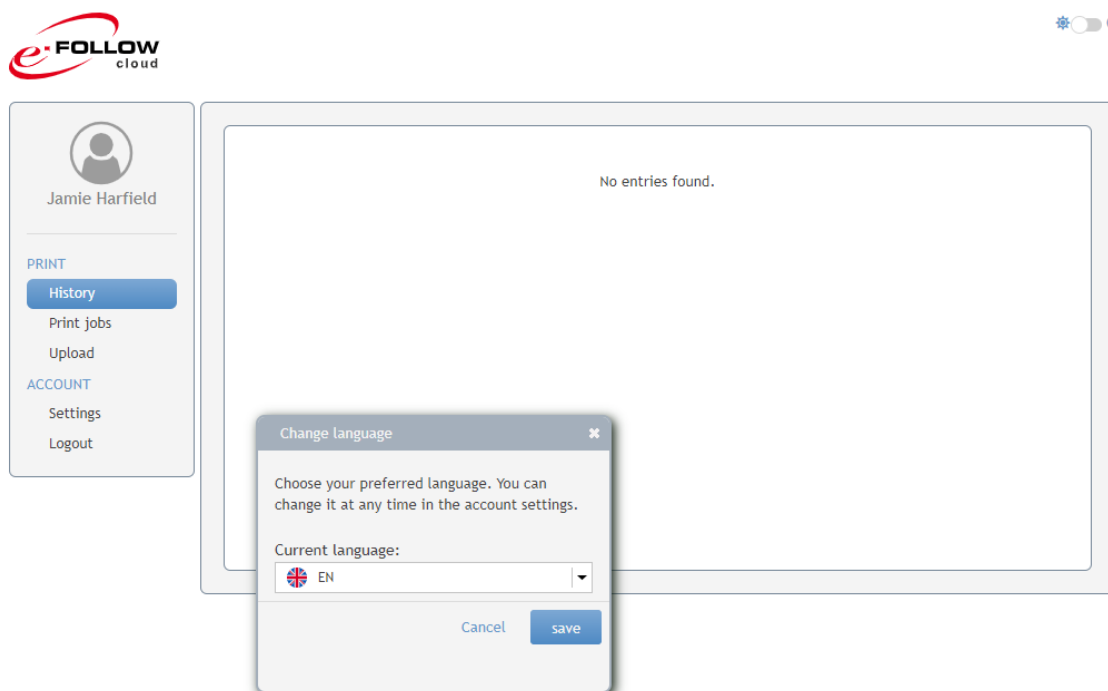
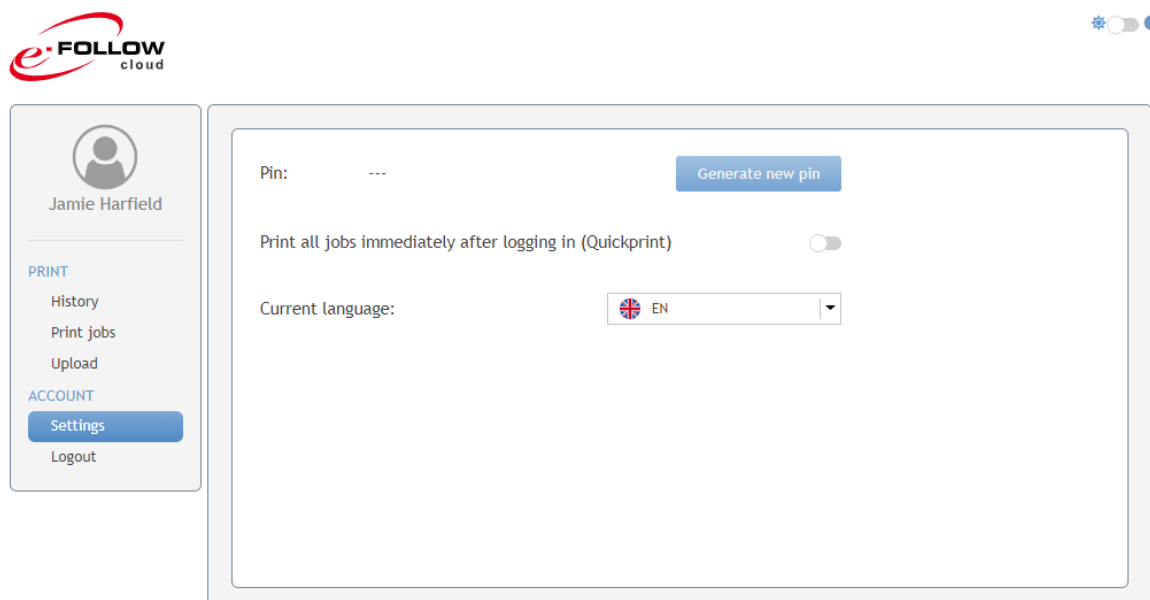


# Changing your Toshiba e-Follow Pin

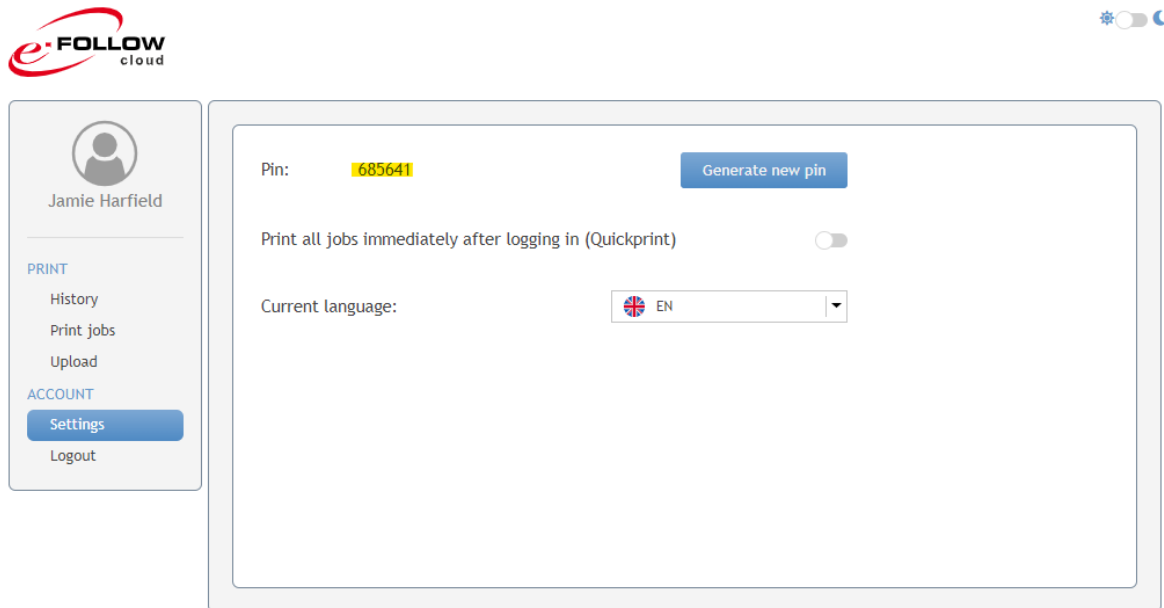
1. Open a web browser and go to <https://userportal-touk-2pya.e-follow.cloud/>
2. In the username field enter your full email. In the password field enter your email password. Click **Login**.
3. When logged in select your preferred language and then **Save**.



4. Go to the **Settings** menu in the bottom left-hand corner and click **Generate new pin**.



5. Your new pin will appear immediately. You can now use this to log into the MFD's and printers around school.



For any further information or support, please log a ticket on the [ITS Helpdesk](#).